

Privacy Notice – Unique Fitness and Lifestyle

At Unique Fitness and Lifestyle we are committed to protecting your privacy. We collect and store your data in application forms and as a membership record. This information is held for access by staff at Unique Fitness and Lifestyle only and will never be shared with a third party outside the University without your direct consent.

We collect information from you in order to be able to operate our business and fulfil our obligations to you in terms of your membership with us or agreement to use our facilities or services.

Under what legal basis does the processing of my personal data take place?

The General Data Protection Regulation (GDPR) and Data Protection Act 2018 provide for a number of different legal bases under which processing of personal data may take place. In this case, the following bases apply:

Performance of a contract: we require information from you for your membership to allow us to provide you with use of our facility in the form of a membership or use of space and equipment which you will pay for on an annual, monthly, individual use or short term basis. We may also collect your information to book an exercise class or course at our facility or for you to book out areas of our facility on an individual or contract booking basis.

Consent: where medical information is provided to us either as a part of an exercise referral from a third party or from you directly, it is only processed with your consent. This information is used to advise on the most appropriate level and types of activity specific to your situation. We ask you whether you would like to give us details of a close family member who we would contact in case of an emergency: we would expect you to obtain consent to hold this information from the family member concerned.

Vital interests: in the event of an emergency situation we may share your medical information to care givers in order to ensure that they provide you with any appropriate treatment you require.

Public interest: The University operates CCTV for the safety of members of the University community (including users of Unique Fitness and Lifestyle's facilities) and for the prevention and detection of crime.

Please Note

Information relating to your health or race/ethnic origin are special categories of personal data and we will only ever collect such information with your consent.



What categories of personal data are used?

We collect the following types of personal data:

- staff/student ID number
- racial and ethnic origin
- visual images including CCTV
- emergency contact details
- disability, physical and mental health details

Where do we get your personal data from?

We obtain your personal data from the information you provide us with. We also obtain information from you indirectly for example when you agree to be referred by your GP under the BEEP (Bradford Encouraging Exercise in People) exercise referral programme.

How do we use your personal data?

We use the information to provide you with the products and services you have requested through your registration with us for individual use of classes and courts, membership, course bookings and contract bookings.

Who else do we pass this information on to?

Your membership information is accessible by current staff at Unique Fitness and Lifestyle only and is not accessible to past staff members, other departments within the University or any external parties.

We will never pass your information on to a third party without your consent.

If you opt to pay for your membership by direct debit, your bank details will be processed by the University of Bradford's Finance Department for your payments to be set up. Personal details other than your name, address and bank details will not be shared within the University as part of this process.

Do we transfer your information overseas?

We would never transfer your information overseas.

How long do we keep this information for?

The information you provide us with will be kept for 7 years after your membership with us expires after which it will be securely disposed of.

What are your rights as a data subject?

As a person whose personal data we are processing, you have certain rights in respect of that personal data; you have the right:

- To withdraw consent
- To access your personal data
- To rectify inaccuracies in personal data that we hold about you if it is inaccurate or incomplete

- To request the deletion or removal of your personal data where there is no compelling reason for its continued processing
- To restrict the processing of your personal data in certain ways
- To obtain your personal data for reuse
- To object to certain processing of your personal data
- To complain to the Information Commissioner's Office about the way in which we process your personal data

Changes to this privacy notice

If we update our privacy notice we will post notice of the change on our web site. If you would like to change your communication preferences at any time you can do so through reception or by contacting the Administrator at unique@bradford.ac.uk

Where can I get more information?

For more information please contact the University's Data Protection Officer, data-protection@bradford.ac.uk, University of Bradford, Richmond Road Bradford BD7 1DP

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